

# Additional Child Tax Credit Worksheet

Complete this form and send it to us using the Document Upload Tool along with the required supporting documents. Refer to your notice CP08 for information on the Document Upload Tool. You can also send this form and required supporting documents to us in the enclosed envelope.



### Contact information

Your name	Social Security Number
Your spouse's name <i>(if you filed a joint return)</i>	Spouse Social Security Number

If your address has changed, provide the current address below, call 800-829-0922 or visit [www.irs.gov](http://www.irs.gov).

Address		City		State	ZIP code
Primary telephone number	Best time to call <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	Secondary telephone number	Best time to call <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.		

### Complete the information below

Fill in the name as it appears on the Social Security card for each dependent child you claimed on your 2022 tax return. Your child must have a Social Security Number valid for employment issued before the due date of your tax return (including extensions), unless the child was born and died in 2022. If so, you must attach to your notice a copy of the child's birth certificate, or hospital records showing a live birth.

**IMPORTANT:** Do not include information for any child that was not reported on your original income tax return. If you believe you may qualify for the Additional Child Tax Credit but want to report children who were not reported on your originally filed return, you cannot use this form. Instead, you must file a Form 1040-X in order to claim the credit. A child meets the relationship test to be a qualifying child for this credit if the child is your son, daughter, stepchild, adopted child, brother, sister, stepbrother, stepsister, or any of their descendants, or an eligible foster child.

Child's Name	Social Security Number	Does the Child Meet the Relationship Test to be a Qualifying Child	Was the Child Born On or After January 1, 2005	Is the Child a Citizen, National, or Resident of the United States
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

- A child does not qualify if you answered No to any questions above for that child.
  - A child **may** qualify if you answered Yes to all of the questions above for that child.
- How many children qualify** \_\_\_\_\_
- You will need to enter this information when you complete Schedule 8812, Additional Child Tax Credit.