



## REQUEST FOR ENTRY INTO CHILDREN'S PASSPORT ISSUANCE ALERT PROGRAM

**REQUEST FORM** An alert request may be filed with respect to a minor under the age of 18. This request can be filed by concerned parents of U.S. citizen children, their appointed agents, or other persons having legal custody of the child. Complete one form for each child, and submit the completed request along with proper documents to the Office of Children's Issues by e-mail, fax, or mail. By signing this form you are affirming that you have parental rights to this child.

1. Please provide information about the child in order to make the alert system effective. Please print clearly or type the information.

Child's Full Name (Last, First, Middle)		Date of Birth (mm-dd-yyyy)	Place of Birth
[REDACTED]		[REDACTED]	[REDACTED]
Child's Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Social Security Number	U.S. Passport Number(s), if any	

2. Please provide the following information about yourself so that we can acknowledge your request, and alert you in the future.

Your Full Name (Last, First, Middle)	Date of Birth (mm-dd-yyyy)
[REDACTED]	[REDACTED]
	Place of Birth

Your Relationship to Child Shown Above	Documentation of Parentage, Guardianship, Legal Custody OR Authority to Act on Behalf of Parent or Legal Guardian, as applicable. Without this documentation, a child may not be enrolled in the Children's Passport Issuance Alert Program.		
	<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Consular Report of Birth Abroad (CRBA)	<input type="checkbox"/> Adoption Decree
	<input type="checkbox"/> Current Custody/ Guardianship Court Order(s)	<input type="checkbox"/> Evidence of Authority to Act on Behalf of Parent or Legal Custodian	<input type="checkbox"/> Other _____

Documentation of Identity Provided

Driver's License       Passport       Other Form of Photo Identification with Signature

Mailing Address	City	State or Country	Postal Code
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**NOTE:** Since the Department may need to contact you, it is very important that you keep us informed in writing or by telephone of any changes to your contact information. Failure to notify this office of your correct address, e-mail, and phone number may result in passport issuance for your child without your knowledge.

Home Phone	Work Phone	Cell Phone	Email Address(es)
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3.  I request that the U.S. Department of State notify me if it receives a U.S. passport application for the above-mentioned child, or if an application is currently pending, or if there is any U.S. passport still valid for the child's travel.
- I object to the Issuance of a U.S. Passport to the Aforementioned Child, but I understand that under prescribed circumstances (see 22 CFR 51.28) the Department is authorized to issue the passport nonetheless.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (mm-dd-yyyy)

Please read the dual nationality for children information accompanying this form. It relates to a child who may have a foreign nationality in addition to U.S. nationality. Please see additional information on preventing abductions at our website, [childabduction.state.gov](http://childabduction.state.gov).

Please submit via e-mail, fax, or mail the completed form along with copies of the original documents to the U.S. Department of State, Overseas Citizen Services, Office of Children's Issues; Attention: Children's Passport Issuance Alert Program; SA-17, 9th Floor, Washington, DC 20522-1707; Email: [PreventAbduction1@state.gov](mailto:PreventAbduction1@state.gov); Telephone Number 1-888-407-4747, Fax Number 202-485-6222.

## DUAL NATIONALITY FOR CHILDREN

*Many children, born in the United States or born abroad to a U.S. citizen parent, are citizens of both the United States and another country. A child may acquire the citizenship of a foreign country, for example, through the child's birth abroad, or through a parent. Many countries do not require the consent of all parents in order to acquire nationality and/or a passport. Therefore, even though U.S. law may prevent one parent from obtaining a U.S. passport for a child in the absence of two-parent consent, a parent may still be able to obtain a foreign passport for a dual national child from the embassy or government of the other country. Under U.S. law, a U.S. citizen child is required to enter and depart the United States on his or her U.S. passport. However, please be advised that U.S. citizen children may still be able to depart the United States undetected on foreign passports.*

*U.S. laws and regulations concerning the issuance of U.S. passports do not apply to foreign governments issuing passports to people (including children) considered citizens of that country, whether or not the foreign passport is issued in the United States and/or to a person the United States considers to be a U.S. citizen. If you think there is a possibility that your child may have another nationality, you are encouraged to contact the relevant country's embassy or consulate directly to inquire about the rules governing the issuance of that country's passport to your child, including the possible availability of mechanisms to prevent the issuance to your child of that country's passport without your consent. The address and telephone numbers for the embassies and consulates of foreign countries within the United States can be found on the Bureau of Consular Affairs web page at [travel.state.gov](http://travel.state.gov).*

## PRIVACY ACT STATEMENT

**AUTHORITY:** The information solicited on this form is requested pursuant to provisions in Titles 8 and 22 of the U.S. Code, as well as the corresponding federal regulations, including specifically 22 U.S.C. § 211a and Public Law 106-113, Div. B, §1000(a)(7) [Div. A., Title II, §236] of the Admiral James W. Nance and Meg Donovan Foreign Relations Authorization Act, Fiscal Years 2000 and 2001 and Executive Order 11295 (Aug. 5, 1966), and the regulations contained in 22 C.F.R. § 51.28.

**PURPOSE:** The primary purpose for soliciting the information is to enable the U.S. Department of State to notify you of any pending U.S. passport applications for the child identified on the form and of any U.S. passport held by the child that is still valid for travel. The child's social security number is requested because that number is a unique identifier used to establish the identity of the passport holder.

**ROUTINE USES:** The information solicited on this form may be made available as a routine use to other government agencies, to assist the U.S. Department of State in adjudicating passport applications and requests for related services, and for law enforcement and administrative purposes. It may also be disclosed pursuant to court order. The information may be made available to foreign government agencies to fulfill passport control and immigration duties. The information may also be provided to foreign government agencies, international organizations and, in limited cases, private persons and organizations to investigate, prosecute, or otherwise address potential violations of law or to further the Secretary's responsibility for the protection of U.S. nationals abroad. This would include, among other entities and agencies, disclosure to The National Center for Missing and Exploited Children, Central Authorities of countries party to the Hague Convention on the Civil Aspects of International Child Abduction ("the Convention"), attorneys of record and legal aid services to assist in facilitating operations under the Convention; local police in connection with notification of next-of-kin and child custody disputes; social services agencies; and parents involved in cases brought under the Convention. The information may also be made available to private U.S. citizen 'wardens' designated by U.S. embassies and consulates. For a more detailed listing of the routine uses to which this information may be put, see the Prefatory Statement of Routine Uses and the listing of routine user set forth in the System of Records Notice (SORN) for Overseas Citizens Services Records (State-05), found at: <http://www.state.gov/m/a/ips/c25533.htm>

**DISCLOSURE:** Filing a request through the Children's Passport Issuance Alert Program and providing the information requested on this form, including the child's social security number, is voluntary. Failure to complete the form may result in a passport being issued to your child without your knowledge.

## PAPERWORK REDUCTION ACT STATEMENT

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: U.S. DEPARTMENT OF STATE, CA/OCS/L, 10th Floor, WASHINGTON, DC 20522-1707.