



FINANCIAL DISCLOSURE MANAGEMENT SYSTEM USER ACCOUNT REQUEST

U.S. Department of State

Requested By		Business Email	
Requested For with OpenNet Access		Business Email	
Requested For without OpenNet Access		Business Email	
SECTION 1: USER DATA			
Filer Name	Filer Bureau or Post	Building/Annex	Room Number
User Type <input type="checkbox"/> OGE 450 <input type="checkbox"/> OGE 278e <input type="checkbox"/> POC/Admin			
Report(s) to be Assigned <input type="checkbox"/> New Entrant <input type="checkbox"/> Annual <input type="checkbox"/> Termination			
SECTION 2: ASSISTANT (Individual completing the report on behalf of filer)			
Assistant's Name	Email Address	Phone Number	
SECTION 3: INITIAL REVIEWER			
Initial Reviewer's Name		Email Address	
SECTION 4: REQUESTER CERTIFICATION			
I certify that I am the individual submitting this document and that the user named in Section 1 has a valid need to access FDM. All representations made on this form are true to the best of my knowledge.			
Signature		Date	
PRIVACY ACT STATEMENT			
AUTHORITIES: The information is sought pursuant to 44 U.S.C. 3541 et. seq. (Federal Information Security Management Act of 2002), 5 U.S.C. 301 (Management of the Department of State); 22 U.S.C. 2581 (General Authority of Secretary of State); 22 U.S.C. 2651a (Organization of the Department of State)			
PURPOSE: The information solicited on this form will be used to authorize access to the Department of State's networks and information systems.			
ROUTINE USES: The information on this form may be shared with federal, state, or local agencies for law enforcement, counter-terrorism, and homeland security purposes; with Congress and courts within their sphere of jurisdiction; and with other federal agencies for certain personnel and records management matters.			
DISCLOSURE: Providing the information is voluntary, but failure to provide the information requested on this form may result in the delay of system logon authorization or it may be impossible for the systems staff to enter the logon credentials or user data.			

DS-7795
10-2019