



Record holders must approve the release of driver license records or other documents containing personal information. To request such records this form must be completed, signed and notarized or the request will be denied. For a faster and more convenient way to obtain a copy of non-restricted Missouri driver record information visit [mydmv.mo.gov](http://mydmv.mo.gov) and select Driver License Services, or visit a local license office. **Personal information includes the person's name, address, date of birth, sex, height, weight, eye color, driver license number, social security number, photograph, and telephone number. Non-Personal information may include the person's first and last name, driving history, and zip code.**

Record Holder's Information	First Name	Middle Initial	Last Name		
	Date of Birth (MM/DD/YYYY) ____/____/____	Missouri Driver License or Social Security Number		Daytime Telephone Number (____)____-____	
	Mailing Address	City	State	Zip Code	E-Mail Address

Driver License Records	<input type="checkbox"/> Driver Record	<input type="checkbox"/> Clearance Letter (No Fee Required)
	<input type="checkbox"/> Image Portfolio (Black and White Photo)	<input type="checkbox"/> Temporary Driving Privilege (No Fee Required)
	<input type="checkbox"/> Other (Specify) _____	

Mailing & Fax Information	Would you like the requested records to be sent somewhere other than to the record holder's address? <input type="checkbox"/> Yes <input type="checkbox"/> No			
	If yes, how would you like it to be sent? <input type="checkbox"/> Mail (provide alternate mailing address) <input type="checkbox"/> Fax (add \$0.50 per page faxed; provide fax number)			
	<input type="checkbox"/> E-mail _____			
	Name	Agency Name (If Applicable)	Fax Number (____)____-____	
	Address	City	State	Zip Code

Payment Options and Signature	Records can be obtained by walk-in, mail-in, or e-mail request. The fee is \$2.82 per record. A convenience fee will be charged for credit or debit card transactions. The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds. You may visit us at Central Office, Harry S Truman Building, Room 470, 301 West High Street, Jefferson City, Missouri.								
		Cash	Check	Money Order	Debit Card	Discover	Visa	American Express	Mastercard
	Central Office Visit	✓	✓	✓	✓	✓	✓	✓	✓
	Mail		✓	✓		✓	✓	✓	✓
	Fax				✓	✓	✓	✓	
If you are paying by credit or debit card you must provide the following:									
Name (as it appears on card)					Card Number			Expiration Date ____/____	

Under penalties of perjury, I declare that the above information and any attached supplement is true, complete, and correct. I authorize the Department of Revenue to send the requested record where I designated above.

Record Holder's Signature	Date (MM/DD/YYYY) ____/____/____
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Notary Information	Embosser or black ink rubber stamp seal	Subscribed and sworn before me, this _____ day of _____ year		
		State	County (or City of St. Louis)	My Commission Expires (MM/DD/YYYY) ____/____/____
	Notary Public Signature			
	Notary Public Name (Typed or Printed)			

**Mail to:** Driver License Bureau  
DL Record Center  
P.O. Box 2167  
Jefferson City, MO 65105-2167

**Phone:** (573) 526-2407  
**Fax:** (573) 526-7367

**E-mail:** [dlrecords@dor.mo.gov](mailto:dlrecords@dor.mo.gov)  
Visit [dor.mo.gov/driver-license/](http://dor.mo.gov/driver-license/) for additional information.

Form 4681 (Revised 09-2022)

