



COMMISSIONER'S REGULATION Part 76.15(f) requires a driving school to: 1) notify the Department of Motor Vehicles of the termination of an instructor's employment; and 2) provide a copy of this termination notice to the instructor named below.

Instructions:

Complete this form and send it to: New York State Department of Motor Vehicles, Bureau of Driver Training Programs, Certification & Oversight Unit, 6 Empire State Plaza, Room 336, Albany NY 12228.

Name and Address of School

Name and Address of Instructor

Instructor Certificate No. _____ Termination Date ____ / ____ / ____

The number of hours accrued by this instructor in behind-the-wheel instruction while employed by this school between ____ / ____ / ____ and ____ / ____ / ____, is _____ hours.
Mo. Day Year Mo. Day Year



***Please Attach
Instructor's Certificate
(MV-524)
Here***



If the MV-524 is not attached, indicate why here:

I affirm that the above information is true. NOTE: It is a criminal offense to knowingly make a false statement or conceal a material fact. False statements are punishable under Section 210.45 of the Penal Code.

X

(Signature of Driving School Owner or Authorized Official)

(Print/Type Name of Driving School Owner or Authorized Official)

____ / ____ / ____
(Date)

