



Verification of Homeless Status to Waive Fee for Utah Birth Certificate or Identification Card

For Office Use Only

Birth Cert _____

ID Card _____

IMPORTANT INFORMATION: This verification form must be completed by a representative of the Department of Workforce Services or a homeless shelter or a permanent housing, permanent supportive housing, or transitional housing facility (See Utah Code 26-2-12.6 and 53-3-105). To obtain a free Utah birth certificate, this form must be submitted with a completed birth certificate application to the Utah Department of Health, Office of Vital Records and Statistics or a local health department vital records office. To obtain a free identification card, this form must be submitted with a completed identification card application to the Utah Department of Public Safety, Driver License Division. This form can only be used for the purpose of waiving birth certificate and identification card application fees. All other requirements for Identification Card issuance must be met. The residency requirement will be met by filling in section 2 of this form. This verification is good for 60 days from the date it is verified by the facility or agency representative.

| Section 1 APPLICANT INFORMATION | |
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| Applicant Name | Applicant's primary night time residence is a: <input type="checkbox"/> Permanent Housing Facility <input type="checkbox"/> Permanent Supportive Housing Facility <input type="checkbox"/> Transitional Housing Facility <input type="checkbox"/> Homeless Shelter <input type="checkbox"/> Location not designed for or ordinarily used as a sleeping accommodation for an individual |
| Date of Birth | |
| ID Card or Driver License Number if Available | |
| Section 2 FACILITY OR AGENCY INFORMATION | |
| Facility or Agency Name | |
| Address of Facility or Service Provider to be used as applicants Residence Address (Required) | |
| Mailing Address (optional if separate from required residence address) | |
| Section 3 FACILITY OR AGENCY VERIFICATION | |
| I certify that I am a representative of the facility or agency named in Section 2 and that the applicant named in Section 1 is homeless as defined by Utah Code 26-18-411, Utah Code 35a-5-302, or is an individual whose primary nighttime residence is a location that is not designed for or ordinarily used as a sleeping accommodation for an individual. | |
| Print Name | Title |
| Signature | Date |
| Email | Phone |

Questions about ordering a birth certificate can be directed to the Utah Department of Health, Office of Vital Records and Statistics at (801) 538-6105 or vrequest@utah.gov. Questions about applying for an identification card can be directed to the Utah Department of Public Safety, Driver License Division at (801) 965-4437 or dld.utah.gov.

