

The Vermont Department of Motor Vehicles, hereinafter referred to as the DMV,  
and \_\_\_\_\_ hereinafter referred to as the  
User, by and through its undersigned, authorized agents hereby agree as follows:

The DMV will allow the User access to certain of its records for the purpose of obtaining personal information but only for those purposes specifically authorized by the Driver Privacy Protection Policy.

The information being requested by the User is for the following use(s):

- For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person acting on behalf of a government agency in carrying out its functions. *Copy of government agency, court or law enforcement ID or authorization must be attached to all requests.* (18 U.S.C. §2721(b)(1))
- For use in connection with matters of motor vehicles or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts, and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers. (18 U.S.C. §2721(b)(2))
- For use in the formal course of business by a legitimate business or its agents, employees, or contractors to verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors. (18 U.S.C. §2721(b)(3)(A))
- For use in connection with any proceeding in any court or government agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of any court. (18 U.S.C. §2721(b)(4))
- For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, antifraud activities, rating, or underwriting (18 U.S.C. §2721(b)(6))
- For use by an employer, of its agent or insurer, to obtain or verify information relating to a holder of a commercial driver's license which is required under the Commercial Motor Vehicle Safety Act of 1996 [Title XII of Public Law 99-570]. (18 U.S.C. §2721(b)(9))
- For any use specifically authorized by law that is related to the operation of a motor vehicle or public safety. (18 U.S.C. §2721(b)(14))

Upon receipt of this request by the DMV, it will be reviewed by appropriate departmental personnel to determine whether this request conforms to DPPA protocol and requirements. Failure to meet these qualifications will result in a denial of your request.

In requesting and using this information the User acknowledges that this disclosure and any re-disclosure is subject to penalties of the Federal Driver Privacy Protection Act (18 U.S.C. §2723). It is further understood and agreed by the **Company/Purchaser, etc.**, that in the event of any resale or redisclosure of personal information covered by the Act, **the Company/Purchaser, etc.**, must keep for a period of five years, records identifying each person or entity that receives information and the permitted purpose for which the information will be used. **The Company/Purchaser, etc.**, must make such records available to the Department upon request. This is signed and the request made subject to the penalties of 18 U.S.C. §2723 and 23 V.S.A. §202. The DMV is aware that the information received by the User will be sold, given, transferred, shared with, or otherwise made available to other persons, firms, corporations, or government agencies, based on the User's certification herein that everyone receiving this information will be legally entitled to it. To safeguard the security of such information obtained from the Department, the User certifies that it will not retain any information obtained pursuant to this agreement, except that the User may retain copies solely to comply with retention requirements imposed by applicable laws. However, the User must retain written evidence of appropriate use of this information as more fully described above.

Further, it is understood that any release of information from Department records requested under either 1 V.S.A. Chapter 5, Subchapter 3, 23 V.S.A. Chapter 3 or the Driver Privacy Protections Policy, as applicable, shall be subject to Department system and resources capabilities and established costs.

Requestor Name*:		DBA/Company Name:	
Nature of Business:			
Mailing Address:	Street/Box Number:		
	City, State, Zip Code:		
Mail to (if different than above):			
Telephone:		Email:	
Detailed explanation of intended use (attach additional sheet if necessary):			
Signature:		Title:	
Names of employees/requestors authorized to perform DPPA work for you:			

Approved:

\_\_\_\_\_  
Commissioner, Department of Motor Vehicles

\_\_\_\_\_  
Date

*\*Note – Documents identifying the requestor are required for all requests. You must include copies of your state issued identification and documentation that you are authorized to obtain the requested information. If you are unsure of what documents are required, please call 802.828.2000.*