

MECHANICS OR STORAGE LIEN VEHICLE TRANSCRIPT REQUEST APPLICATION

PURPOSE: Use this application to request a Mechanic or Storage lien vehicle transcript as provided in VA Code §§ 46.2-644.01, 46.2-644.02, and 46.2-644.03.

INSTRUCTIONS: Submit the completed application at any DMV Customer Service Center or mail, with the appropriate fees, to DMV Customer Records Work Center at the address above.

| VEHICLE INFORMATION | | | | |
|----------------------|------|-------|-------------------------------|-------|
| YEAR | MAKE | MODEL | BODY TYPE | COLOR |
| LICENSE PLATE NUMBER | | STATE | VEHICLE IDENTIFICATION NUMBER | |

| PURPOSE OF REQUEST | |
|---|--|
| Check applicable box (both checkboxes may apply) <input type="checkbox"/> I have a Storage Lien under VA Code § 46.2-644.01 in the amount of \$ _____ <input type="checkbox"/> I have a Mechanic's Lien under VA Code § 46.2-644.02 in the amount of \$ _____ DATE YOU TOOK POSSESSION OF VEHICLE (mm/dd/yyyy): _____ Total \$ _____ | Was this vehicle towed at the direction of law enforcement? <input type="checkbox"/> YES If yes, provide the date (mm/dd/yyyy): _____ <input type="checkbox"/> NO _____ If yes, provide the jurisdiction: _____ |

| MECHANIC OR STORAGE FACILITY RECORDING LIEN | | | | |
|--|--|--------------------------------------|--------------------------|-----------------------------|
| NAME OF COMPANY HOLDING VEHICLE | | | COMPANY TELEPHONE NUMBER | |
| STREET ADDRESS | | CITY | STATE | ZIP CODE |
| FEIN OR SOCIAL SECURITY NUMBER | <small>(Required by the State Comptroller for debt off-set purposes per VA Code §§ 2.2-803, 2.2-4807, et.al)</small> | USE AGREEMENT NUMBER (if applicable) | | ACCESS CODE (if applicable) |
| STREET ADDRESS WHERE VEHICLE IS HELD (if different from above) | | CITY | STATE | ZIP CODE |
| | | | TELEPHONE NUMBER | |

| VEHICLE RECORD REQUEST | | |
|---|-----------|------------------|
| This is to request that DMV furnish information from its files on the above-described vehicle in accordance with VA Code §§ 46.2-644.01, 46.2-644.02 and 46.2-644.03. I understand that it is unlawful to use information provided by DMV for any purpose other than the one stated. I certify that the information I have requested with this form will be used only for the stated purpose. If representing a government entity, I agree that the information obtained will not be used for civil immigration purposes or knowingly disseminated to any third party for any purpose related to civil immigration enforcement. Distribution of privileged information, as described at Va. Code § 46.2-208, to any third party is prohibited unless specifically identified and agreed to by DMV. I further certify and affirm that all information presented in this form is true and correct, that any documents I have presented to DMV are genuine, and that the information included in all supporting documentation is true and correct. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation. | | |
| AUTHORIZED MECHANIC OR STORAGE LIENHOLDER NAME (print) | SIGNATURE | DATE(mm/dd/yyyy) |

| TITLING SERVICE INFORMATION | | | | |
|--|--|--------------------------------------|------------------|-----------------------------|
| Complete the information below only if a titling service is submitting this request on behalf of the lienholder. | | | | |
| TITLING SERVICE NAME | | | TELEPHONE NUMBER | |
| STREET ADDRESS | | CITY | STATE | ZIP CODE |
| FEIN OR SOCIAL SECURITY NUMBER | <small>(Required by the State Comptroller for debt off-set purposes per VA Code §§ 2.2-803, 2.2-4807, et.al)</small> | USE AGREEMENT NUMBER (if applicable) | | ACCESS CODE (if applicable) |
| AUTHORIZED TITLE SERVICE REPRESENTATIVE NAME (print) | | SIGNATURE | DATE(mm/dd/yyyy) | |

| DMV USE ONLY | |
|--|-----------|
| DMV recognized the NADA Official Used Car Guide trade in value: \$ _____ | CSR STAMP |