

REQUEST FOR SPECIAL GAME AND FISH LICENSE PLATE

MALLARD DUCK

Note: This form is for requesting the Game & Fish Mallard Duck design plate only. Requests for other designs must be on the appropriate form.

Please read the instructions on the back of this form and complete the information requested below. Present the form to the Revenue Division at one of the Revenue Office locations as instructed below when making application for the special Game and Fish plate.

Name of Vehicle Owner

Address

City, State, Zip

Vehicle Year	Vehicle Make	Vehicle Model	License Number

Apply **in person only** at the following Revenue Office locations:

Fayetteville, Jonesboro, Pine Bluff, Texarkana, West Memphis, Harrison, Russellville, Conway, Mountain View, Hot Springs (Airport Office), Van Buren, El Dorado, Magnolia, and Monticello. Apply **by mail or in person** at the following addresses:

By Mail

Department of Finance and Administration
Special License Unit
P.O. Box 1272
Little Rock, AR 72203

In Person

Charles Ragland Taxpayer Services Center
Special License Unit
1900 West 7th Street
Little Rock, Arkansas 72201

Signature

Date

INSTRUCTIONS FOR OBTAINING A SPECIAL GAME AND FISH LICENSE PLATE

RESTRICTIONS – Issuance of Game and Fish license plates is restricted to passenger cars, all ½ ton and ¾ ton trucks, and 1 ton trucks use for private transportation only. One (1) ton trucks used for commercial purposes must be registered with a commercial license.

In addition to normal annual registration fees, there are additional fees in the amounts of twenty-five dollars (\$25.00) for the Game & Fish Protection Fund and ten dollars (\$10.00) for handling and administrative costs. **These fees are due annually.**

Special Game & Fish license plates may be obtained only in the Special License Unit in Little Rock. If a Game & Fish plate is lost, it may be replaced with another Game & Fish plate only in the Special License Unit in Little Rock. Game and Fish plates may be renewed in any Revenue Office, by mail, Internet, or telephone. They may be transferred to a newly acquired vehicle in any Revenue Office.

OBTAINING A GAME & FISH PLATE FOR A VEHICLE ALREADY TITLED AND REGISTERED TO THE APPLICANT

REQUIREMENTS – Two options are available when obtaining a Game & Fish plate when the vehicle is already titled and registered in the applicant's name.

Option 1 – If the applicant's existing plate is current, it may be replaced with a Game & Fish plate. With this option, the Game & Fish plate will keep the same expiration date as the plate being replaced. Applicants will get the entire benefit of the full registration fee paid for the plate being replaced. However, since the expiration date will remain the same, they will not get a full year's benefit of the \$25.00 or \$10.00 special fees. When renewing, the applicant will be required to pay both additional fees again.

Fees for obtaining the plate using option 1 are as follows:

Special fee for Game & Fish Plate is.....	\$25.00
Fee for replacement of the regular tag.....	1.00
Special fee for administrative costs.....	10.00
Postage fee (if the transaction is done by mail).....	1.39 or if in person .39 cents
Total Fees (if the transaction is done by mail).....	37.39 or if in person 36.39

Other requirements are:

- Completed request for Special Game and Fish License Plate

Option 2 – The applicant may request to pay the normal full year registration fee for the vehicle and begin the Game & Fish plate with a full year's registration. With this option, the applicant will get full benefit of the \$25.00 and \$10.00 additional fees. However, no credit will be given for the time remaining on the plate being replaced.

Fees for obtaining the plate using option 2 are as follows:

The full year registration fee normally due for the vehicle will be due. For passenger cars, this fee will either be \$17.00, \$25.00, or \$30.00 depending on the vehicle's unladen weight. For qualifying trucks (see restrictions) the full year fee is \$21.00.

Special fee for Game & Fish is \$25.00
Validation decal fee is \$2.50
Special fee for administrative costs is \$10.00
Postage fee if the transaction is done by mail is \$1.39
Postage fee if the transaction is done in person in the Special License Unit is .39 cents.

Total fees depend on the normal registration fee for the vehicle and postage fees.

Other requirements are:

- Completed Request for Special Game and Fish License Plate.
- Proof of current liability insurance.
- If the applicant's existing license plate is expired, or will expire in the **current calendar year**, the following personal property tax information is required
 - Proof of personal property assessment for the current year
 - Proof of personal property tax payment of taxes due by October 10 of the previous year.

If the applicant's existing license plate will expire the **next calendar year**, proof of personal property assessment and tax payment are not required.

OBTAINING A GAME & FISH PLATE FOR A NEWLY PURCHASED VEHICLE

If obtaining a Game & Fish plate is for a newly purchased vehicle, all normal documentation for title and registration is required. Applicants should contact their local Revenue Office for assistance.