



# STATE OF CONNECTICUT DEPARTMENT OF MOTOR VEHICLES

60 STATE STREET WETHERSFIELD, CONNECTICUT 06161

On The Web At <http://ct.gov/dmv>



INDICATE NAME AND ADDRESS OF LIENHOLDER BELOW


DATE OF LETTER:

<b>RE:</b>	NAME(S) AS APPEAR ON TITLE			CUSTOMER'S LIEN ACCOUNT NUMBER
	YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER

Our mutual customer has moved to the State of Connecticut and received a six month Courtesy Registration from the State of Connecticut.

In order for the Connecticut Department of Motor Vehicles to issue a Connecticut certificate of title, we need to have the original out of state Title *released for transfer purposes only*.

A Connecticut Certificate of title will be processed and mailed to the lienholder, upon receipt of original title.

If the courtesy registration has reached six months, and DMV does not receive the original title, the customer WILL NOT have a valid registration until this is satisfied.

Prompt attention to this matter is greatly appreciated.

PLEASE MAIL ORIGINAL TITLE TO:

State of Connecticut  
Department of Motor Vehicles, Room 305  
Title Section  
60 State Street  
Wethersfield CT 06161

**NOTE TO CUSTOMER:** This letter is to be given to the lienholder. The original title must be received prior to expiration of the courtesy registration issued by the State of Connecticut DMV. If not received, the registration cannot be renewed.