

# APPLICATION FOR DUPLICATE CREDENTIALS

North Dakota Department of Transportation, Motor Vehicle  
SFN 61982 (4-2021)

MOTOR VEHICLE DIVISION  
ND DEPT OF TRANSPORTATION  
608 E BOULEVARD AVE  
BISMARCK ND 58505-0780  
Telephone (701) 328-2725  
Website: <https://dot.nd.gov>

## I. This Application is for:

Duplicate item(s) being requested	Reason for duplicate request (choose one)		
	Lost	Stolen	Mutilated
<input type="checkbox"/> Duplicate plates, tabs, & registration card.....\$5.00.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Duplicate tabs & registration card.....\$3.00.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Duplicate registration card only.....\$2.00.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Duplicate title.....\$5.00..... <i>*The current lienholder on record may apply for a duplicate title. Agent signature and printed lienholder name is required.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> *Duplicate title and remove/add lien.....\$10.00..... <i>*If vehicle was financed and the loan has been paid off or refinanced, or if adding a new lien, use this process to replace a lost title and remove, update, or add lienholder. Additional document(s) required:</i> 1. <i>*Attach Part 3, SFN 2475</i> <i>Form must be completed and signed. Please be sure to circle tax exemption number seven for the lien change. For vehicles with model year 2011 or newer, current odometer reading is required. If no lien is being added, the lienholder sections should be blank. If refinancing or adding a new lien, enter the lienholder name and address to be used on the new title.</i>  2. <i>*Lien Release (if applicable)</i> <i>Form must be completed in full and must be signed by the previous lienholder in front of a notary. Please note: Previous lien(s) may remain on record if the title was not submitted as required with appropriate fee to remove the lien, even if a loan has been paid off for several years. If you are unsure if a lien release is needed, please contact our office at (701) 328-2725 for assistance.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## II. Applicant Information

Applicant Legal Name <input type="checkbox"/> Individual (first, middle, last) <input type="checkbox"/> Business <input type="checkbox"/> Lessor <input type="checkbox"/> Trust <input type="checkbox"/> Govt.		<input type="checkbox"/> Driver's License <input type="checkbox"/> FEIN		Telephone Number
Mailing Address	City	State	ZIP Code	County
Co-Applicant Legal Name <input type="checkbox"/> Individual (first, middle, last) <input type="checkbox"/> Business <input type="checkbox"/> Lessor <input type="checkbox"/> Trust <input type="checkbox"/> Govt.		<input type="checkbox"/> Driver's License <input type="checkbox"/> FEIN		Telephone Number
Mailing Address	City	State	ZIP Code	County

## III. Vehicle Information

Year	Make	Model
Vehicle Identification Number		North Dakota Title Number

**IV. PENALTY:** Any person making any false statement on this application for license or title for which another penalty is not specifically provided is guilty of a class B misdemeanor.

**NDCC Chapters 39-04 and 39-05.** Applicant certifies this vehicle will be insured as required by law. The applicant, under penalties of law and as rightful owner of the vehicle described on this application declares that the information set forth is correct. If vehicle is company owned, company name and title of authorized agent signing the application must be noted.

**NDCC Chapter 57-40.3-08.** Submitting this application presumes this vehicle is being driven on North Dakota streets and highways.

Applicant's Signature ( <b>REQUIRED</b> )	Date
Business Name (If Applicable)	

Erasure, alteration, or mutilation voids this form. Forms with incomplete or illegible entries may be returned to the owner for correction or for completion of new form before request can be processed.

**DO NOT SEND CASH**