



REQUEST FOR VEHICLE INFORMATION

\$12.00 Fee required for each record requested or \$38.00 Fee for each certified record
The most current version of this form can be found at www.dmv.pa.gov (see reverse side for instructions and fee information)

PRINT OR TYPE ALL INFORMATION LEGIBLY • DO NOT SEND CASH

SEE REVERSE FOR INSTRUCTIONS / INFORMATION

<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="3">A REQUESTER INFORMATION</td> </tr> <tr> <td colspan="3">NAME</td> </tr> <tr> <td colspan="3">ADDRESS: P.O. Box number may be used in addition to the actual address, but cannot be used as the only address.</td> </tr> <tr> <td>CITY</td> <td>STATE</td> <td>ZIP CODE</td> </tr> <tr> <td>DAYTIME TELEPHONE NUMBER (Required)</td> <td colspan="2">REFERENCE NUMBER</td> </tr> <tr> <td colspan="3">SIGNATURE <u>X</u></td> </tr> <tr> <td colspan="3">NOTARIZATION <u>NOT</u> REQUIRED WHEN REQUESTING YOUR OWN RECORD</td> </tr> </table>	A REQUESTER INFORMATION			NAME			ADDRESS: P.O. Box number may be used in addition to the actual address, but cannot be used as the only address.			CITY	STATE	ZIP CODE	DAYTIME TELEPHONE NUMBER (Required)	REFERENCE NUMBER		SIGNATURE <u>X</u>			NOTARIZATION <u>NOT</u> REQUIRED WHEN REQUESTING YOUR OWN RECORD			<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="3">B END USER OF INFORMATION BEING REQUESTED</td> </tr> <tr> <td colspan="3">NAME OF BUSINESS</td> </tr> <tr> <td colspan="3">ADDRESS: (P.O. Box not accepted), need to provide physical location of business/residence</td> </tr> <tr> <td>CITY</td> <td>STATE</td> <td>ZIP CODE</td> </tr> <tr> <td colspan="2">CONTACT PERSON</td> <td>PHONE #</td> </tr> <tr> <td>NAIC NUMBER</td> <td colspan="2">POLICY NUMBER</td> </tr> <tr> <td colspan="3">CLAIM NUMBER</td> </tr> <tr> <td colspan="3">D MICROFILM Certified - <input type="checkbox"/> YES (\$38.00 Required)</td> </tr> <tr> <td colspan="3">CHECK (✓) ONE ONLY: SEE REVERSE SIDE FOR EXPLANATION OF INFORMATION YOU WILL RECEIVE.</td> </tr> <tr> <td><input type="checkbox"/> TITLE - CURRENT RECORD</td> <td colspan="2"><input type="checkbox"/> ODOMETER - CURRENT RECORD</td> </tr> <tr> <td><input type="checkbox"/> TITLE - PREVIOUS RECORD</td> <td colspan="2"><input type="checkbox"/> ODOMETER - PREVIOUS RECORD</td> </tr> <tr> <td><input type="checkbox"/> ENCUMBRANCE</td> <td><input type="checkbox"/> INSURANCE</td> <td><input type="checkbox"/> OTHER _____</td> </tr> </table>	B END USER OF INFORMATION BEING REQUESTED			NAME OF BUSINESS			ADDRESS: (P.O. Box not accepted), need to provide physical location of business/residence			CITY	STATE	ZIP CODE	CONTACT PERSON		PHONE #	NAIC NUMBER	POLICY NUMBER		CLAIM NUMBER			D MICROFILM Certified - <input type="checkbox"/> YES (\$38.00 Required)			CHECK (✓) ONE ONLY: SEE REVERSE SIDE FOR EXPLANATION OF INFORMATION YOU WILL RECEIVE.			<input type="checkbox"/> TITLE - CURRENT RECORD	<input type="checkbox"/> ODOMETER - CURRENT RECORD		<input type="checkbox"/> TITLE - PREVIOUS RECORD	<input type="checkbox"/> ODOMETER - PREVIOUS RECORD		<input type="checkbox"/> ENCUMBRANCE	<input type="checkbox"/> INSURANCE	<input type="checkbox"/> OTHER _____
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INSTRUCTIONS

1. A \$12.00 non-refundable fee is required for each request. If the Bureau has no record for the information requested or the data supplied is insufficient, the fee will be applied to the cost of the search.
2. **PRINT OR TYPE** all requested information on front of form. Submitting **ONLY** a name or name and address does not provide enough information for a proper search of the vehicle files. If the TAG Number is the only vehicle information available, Section B must be completed and must include NAIC Number, Policy Number and Claim Number or attach a copy of the accident report or parking ticket.

A school district requesting vehicle information under Section 3345.1 (relating to enforcement of failure to stop for school bus with flashing red lights) of the Pennsylvania Vehicle Code (Title 75) is not required to complete Section B or pay a fee when the TAG Number is the only vehicle information available.

Reference Number - Is a unique identifier assigned by the Requestor. This information will be printed on the vehicle record that is returned to the Requestor. The Reference Number can assist you in processing the record when it is returned to your office. This information is not required.

3. **If requesting your own record**, complete Sections A, C and D only. Notarization is NOT required. If you currently own/owned the vehicle but are requesting a Title History, you must complete Section F and have the application notarized.
4. **If requesting someone else's record**, complete Sections A, C, D, and either E or F.
5. **If requesting a record on behalf of another person**, complete Sections A, B, C, D, and either E or F. NAIC Number, Policy Number and Claim Number are only required when the only vehicle information available is the TAG Number.
6. **When requesting a title history**, a \$12.00 fee is required for each title record. To determine the appropriate fee, please contact the numbers listed below to determine the number of title records available.
7. **If choosing "Other" in Section D**, please include documentation stating what you are requesting.
8. Make check or money order payable to: "**Commonwealth of PA**".
DO NOT SEND CASH. Attach your check or money order and send to:

**Department of Transportation
Bureau of Driver Licensing
Vehicle Record Services
P.O. Box 68691
Harrisburg, PA 17106-8691**

DESCRIPTION OF INFORMATION AVAILABLE

Vehicle record information is available for the past 10 years only

NOTE: Sales tax and purchase price are considered confidential and will only be provided to the individual who purchased the vehicle, and the dealership that sold the vehicle. Otherwise, this information will not be provided.

- **Title History** A copy of the title transaction documents and basic information will be provided.
- **Odometer** A copy of the title/renewal transaction and basic information will be provided.
- **Insurance** A copy of the title/renewal transaction and basic information will be provided.
- **Encumbrance** Includes owners name, address, title number, tag, vehicle identification number (VIN), make and expiration date of tag and lienholder(s) name, address and expiration date of lien(s).

IMPORTANT INFORMATION CONCERNING THE USE OF VEHICLE INFORMATION

- Vehicle record information is confidential and restricted information and the Requestor/End User is responsible for establishing procedures to protect the confidentiality of these records.
- Vehicle record information can only be used for the purpose stated in Section F.
- Vehicle record information cannot be sold, assigned, or otherwise transferred to any party, other than the End User.
- PennDOT retains exclusive ownership of all vehicle record information and the Requestor/End User shall not combine and/or link in with any other data on any database except as may be required by law.
- The vehicle record information cannot be used for direct mail advertising or any other type or types of mail or mailings.
- The vehicle record information cannot be disseminated or published on the Internet without the express written permission of PennDOT.
- PennDOT reserves the right to audit each request for vehicle record information. If the Requestor/End User is found to have requested vehicle record information for an unauthorized purpose, access to Pennsylvania vehicle record information will be terminated.

Visit us at www.dmv.pa.gov or call us at 1-717-412-5300