



# APPLICATION FOR CANCELLATION OF CERTIFICATE OF TITLE

**For Department Use Only**  
Bureau of Motor Vehicles • PO Box 68293 - Harrisburg, PA 17106-8293

## PA TITLE MUST ACCOMPANY THIS APPLICATION

**CHECK (✓) PROPER BLOCK:**

- 1. For cancellation of a certificate of title to a manufactured home, permanently affixed to real property owned by the applicant - Complete Sections A, B, and D.
- 2. For cancellation of a certificate of title to a new vehicle which has been returned to the manufacturer or dealer from whom it was obtained within 30 days from the date of issue of Pennsylvania Certificate of Title. - **NOTE:** This title cancellation application must be made within 35 days from the date the Pennsylvania Certificate of Title was issued. Complete Sections A, B and C.
- 3. For cancellation of a certificate of title to a new vehicle when incorrect Manufacturer's Certificate of Origin was submitted by dealer with application for a Pennsylvania Certificate of Title - Complete Sections A, B and C.

<b>A APPLICANT INFORMATION</b>				
List vehicle owner's name exactly as shown on attached title (Last Name, First Name, Middle Name)		PA DL/Photo ID# or Bus. ID#	Date of Birth	
Co-Owner's Last Name, First Name, Middle Name		PA DL/Photo ID#	Date of Birth	
Street Address	City	State	Zip Code	Telephone Number
<b>B VEHICLE INFORMATION</b>				
Make of Vehicle	Body Type	Model Year	Model	
Vehicle Identification Number		Title Number		
<b>C DEALER CERTIFICATION - To be executed by dealer or manufacturer and signed by the dealer and applicant.</b>				
Dealer's Name		Dealer Identification Number	Telephone Number	
Street Address	City	State	Zip Code	
<p><b>CHECK ONE:</b> <input type="checkbox"/> I/We certify under penalty of law that the above described vehicle was returned _____ and hereby request the title recorded in the above name be cancelled. <span style="float: right;">Date Returned</span></p> <p><input type="checkbox"/> I/We certify under penalty of law that the above described vehicle was titled in error due to submission of an incorrect manufacturers certificate of origin and hereby request that the title recorded in the above name be cancelled.</p>				
_____ Signature of Applicant		_____ Date	_____ Signature of Dealer or Authorized Person's	
_____ Signature of Co-Owner		_____ Date		
<b>D APPLICANT(S) CERTIFICATION AND SIGNATURE - For cancellation of certificate of title to a manufactured home.</b>				
I/We certify under penalty of law that the above described manufactured home has been permanently affixed to land. I/we hereby request that the title recorded in the above name(s) be cancelled.				
_____ Signature of Applicant		_____ Date	_____ Signature of Co-Applicant	
_____ Signature of Co-Owner		_____ Date		

## IMPORTANT INFORMATION

### IF BLOCK NO. 1 IS CHECKED

- If a lien was recorded by PennDOT on the manufactured home certificate of title, the title record will not be cancelled unless the lien is released by the lienholder listed on the face of the title or proof is attached to this application that the lien has been recorded against the land on which the manufactured home is located.
- Section D must be signed by the individuals(s) whose name(s) appear(s) in Section A.
- **NOTE:** A receipt indicating that the manufactured home certificate of title has been cancelled by the Bureau of Motor Vehicles will be sent in the mail to the manufactured home owner upon processing of this application.

### IF BLOCK NO. 2 OR NO. 3 IS CHECKED

- Section C must be completed by the dealer and must be signed by both applicant and dealer.
- This application is not to be used for a vehicle purchased out of state or when a used vehicle is returned to the dealer. Assignment of the PA Certificate of Title is required in those cases.
- When a vehicle has been returned to a manufacturer or dealer more than 30 days from the date the title for the vehicle was issued, the title must be assigned to the manufacturer or dealer. **THIS APPLICATION CANNOT BE USED.**
- When an incorrect Manufacturer's Certificate of Origin was submitted by the dealer with a title application, resulting in the wrong vehicle being titled, this application, with the incorrect title attached, must also be accompanied by Form MV-1, title and registration transfer fees, and the Manufacturer's Certificate of Origin for the correct vehicle. Credit will be given for sales tax paid on the previous vehicle application.
- The dealer may request a duplicate Manufacturer's Certificate of Origin from the vehicle manufacturer. If the manufacturer denies the request, the dealer may request a negotiable certified copy of the original Manufacturer's Certificate of Origin previously submitted to PennDOT in error by writing to the Bureau of Driver Licensing, Information Sales Section and completing Form DL-135, "Request for Vehicle Information." The fee for a certified vehicle abstract is \$38. The fee for a non-certified vehicle abstract is \$12. Check/money order should be made payable to the Commonwealth of Pennsylvania.

### GENERAL INFORMATION

- In Section A, individuals should list their PA Driver's License (PA DL) or Photo ID# in the space provided. Businesses should list their Business ID# (Bus. ID) where indicated (i.e., E.I.N.).
- Telephone number will be used to contact the applicant only in the event of a problem with this application.
- Mail completed application to: PennDOT, Bureau of Motor Vehicles, P.O. Box 68293, Harrisburg, PA 17106-8293.

### ADDITIONAL INFORMATION

- If the manufactured home is to be relocated or moved on the highway at any time after cancellation, it must be retitled.
- The following documents are necessary to re-establish title to a manufactured home after cancellation:
  1. Form MV-1, Application for Certificate of Title.
  2. A certificate from an attorney that there is no mortgage, judgment or lien on record against the manufactured home or, if there is such a lien, a release executed by lienholder and certified from the records of the Recorder of Deeds or Prothonotary, as appropriate.
  3. A copy of one of the following documents:
    - i. The receipt for manufactured home title cancellation issued to the owner who intends to transfer the manufactured home.
    - ii. The deed to the land indicating ownership of the manufactured home by the owner who intends to transfer the manufactured home.
    - iii. If neither of the two documents above are available, a notarized bill of sale for the manufactured home issued to the owner intending to sell the manufactured home will be acceptable.
  4. Additional information that provides a detailed history of the past ownership of the manufactured home may be required by the Bureau of Motor Vehicles. A form will be provided by PennDOT for this information if needed.