

INSTRUCTIONS

1. Sections A thru D must be completed.
2. Provide a copy of the front and back of a government issued photo identification credential for each owner, partner or corporate officer.
3. When PennDOT is issuing a Dealer/Miscellaneous Motor Vehicle Business (MMVB) registration plate, a copy of one of the following acceptable proofs of insurance must be submitted. In addition, Title 67, Chapter 53.3(b)(iii) requires a certificate of insurance or a statement from an insurance carrier authorized to do business in this commonwealth, on its letterhead, that indicates the applicant has sufficient liability insurance to cover as many vehicles as the number of plates applied for:
 - a. An insurance identification card;
 - b. The declaration page of an insurance policy or a copy thereof;
 - c. A copy of a valid binder of insurance which contains all of the information required to appear on the I.D. card, excluding the policy number, and is signed by a licensed insurance agent or broker; or,
 - d. A copy of an application for insurance to the Pennsylvania Automobile Insurance Plan (PAIP) which contains all of the information required to appear on the I.D. card, excluding the policy number, and is signed by a licensed insurance agent or broker.A copy of one of the items listed above must be attached to the application.
If no proof of insurance is provided, the application will be rejected.
4. Dealer registration plates may be personalized. Should you choose to personalize your dealer registration plate, please complete and attach Form MV-904D, "Application for Personalized Dealer Registration Plate," to this application. **NOTE:** There is an additional \$112 fee required with personalization requests.
5. Make check or money order payable to the Commonwealth of Pennsylvania, including any fee for duplicate registration cards. **DO NOT SEND CASH.**
6. Mail to: Bureau of Motor Vehicles, Dealer Registration Unit, P.O. Box 68283, Harrisburg, PA 17106-8283.

FEES

- ◆ Motor Vehicle, Trailer, Utility, Miscellaneous Motor Vehicle Business, Special Mobile Equipment or Implement of Husbandry Dealer - Registration Fee: \$58 (Monthly fee - \$4.83).
- ◆ Motorcycle Dealers - Registration Fee: \$29 (Monthly fee - \$2.42).
- ◆ Motor Driven Cycle Dealer (MOPEL) - Registration Fee: \$16 (Monthly fee - \$1.33).

Fee submitted for each registration plate is calculated by multiplying the monthly fee times the number of months remaining until the expiration of your current registration card(s) **(including the month of application)**.

Example for a new car dealer:

Assume your current registration expires in December and you are applying in June for an additional registration plate.
Multiply the monthly fee (for dealer class) times the number of months remaining until expiration:

$$\begin{array}{r} \$4.83 \text{ Monthly Fee} \\ \times \quad 7 \text{ Months (June - December)} \\ \hline \$33.81 \text{ For Each Registration Plate} \end{array}$$

If you request 4 additional registration plates the calculation would be:

$$\text{Additional Registration Plates } 4 \times \$33.81 = \$135.24$$

If you also request 2 duplicate registration cards for the 4 registration plates the calculation would be:

Number of duplicates requested per registration plate: $2 \times \$2.00 = \4.00

$$\begin{array}{r} \$4.00 \\ \hline \text{Dup. Fee} \end{array} \times \begin{array}{r} 4 \\ \hline \text{\# of registration plates} \end{array} = \begin{array}{r} \$16.00 \\ \hline \text{Total Dup. Fee} \end{array}$$

$$\text{Number of additional registration plates - } 4 \times \$33.81 = \$135.24$$

$$\begin{array}{r} \text{Total Duplicate Fee} = \\ \hline \$16.00 \\ \text{Total Fee Due} = \\ \hline \$151.24 \end{array}$$