



AUTHORIZATION TO PRINT TITLE AND RELEASE TO DEALER/OWNER AT DEALER AUCTION

For Department Use Only
Bureau of Motor Vehicles • 1101 South Front Street • Harrisburg, PA 17104-2516

USE OF THIS FORM IS RESTRICTED TO ONLINE DEALER AUCTION STAFF AND AUTHORIZED TITLE PROVIDERS

This form is to be used **ONLY** to release an electronic lien, and **ONLY** when the vehicle is owned by a licensed PA dealer who is offering the vehicle for sale at a PA dealer auction. The purpose of this authorization is to allow a printed certificate of title to be given directly to the dealer named as owner on the title when the vehicle is located at a dealer auction for the purpose of resale.

A VEHICLE INFORMATION		
Vehicle Identification Number	Title Number	
B PA DEALER INFORMATION - Must be Dealer named as owner on PA title record.		
Dealer Name	Dealer/Business Partner Identification Number	
C LIENHOLDER INFORMATION		
Lienholder Name	Financial Institution Number	Date Lien Satisfied
D LIENHOLDER AUTHORIZATION		
<p>I declare under penalty of perjury under the law of the Commonwealth of Pennsylvania that the foregoing is true and correct.</p> <p>Signed on the ____ day of _____, _____ at _____, _____ at _____.</p> <p>(county or other location, and state) (country)</p> <p>_____ Printed Name</p> <p>_____ Signature</p>		<p>I authorize a title to be printed for the vehicle described in Section A, at the online dealer auction listed in Section E or at the office of an authorized title provider. This authorization is for the purpose of providing a paper title to the named dealer in Section B for resale of the vehicle listed in Section A at the dealer auction listed in Section E.</p> <p>Furthermore, I state that I have read and signed this application after its completion, and I swear or affirm that the statements made herein are true and correct, and that any statement made on or pursuant to this application is subject to the penalties of 18 Pa.C.S. Section 4903(a)(2) (relating to false swearing), which shall include punishment of a fine not exceeding \$5,000, or to a term of imprisonment of not more than two years, or both.</p>
Printed Name of Lienholder Representative	Title	Telephone Number
Signature of Lienholder Representative		Date
E AUCTION INFORMATION		
Dealer Auction Name	Auction's Dealer/Business Partner Identification Number	
F CERTIFICATION		
<p>I certify that a title will be printed and provided to the dealer listed in Section B for resale of the vehicle described in Section A at the dealer auction named in Section E. The signature below hereby certifies under penalty of law that the information contained herein is TRUE and CORRECT. WARNING: Falsification to authorities is a misdemeanor of the third degree punishable by a fine of up to \$2,500 and/or imprisonment up to 1 year (18 Pa.C.S. Section 4904[b]).</p>		
Printed Name of Auction Representative or Title Provider	Title	Telephone Number ()
Signature of Auction Representative or Title Provider		Date

Instructions for Use of Form

Who May Complete the Form

- ❖ An authorized agent employed by a PA online dealer auction, PIADA or PAA.

When May the Form Be Used

- ❖ This form is to be used only when all the following conditions apply:
 1. The vehicle owner is a PA dealer, and is the owner on the PA vehicle record.
 2. The vehicle is financed, and a lien is recorded on the PA vehicle record.
 3. The current PA Certificate of Title is an Electronic Lien and Title (ELT).
 4. The vehicle is to be offered for sale at a PA dealer auction.

Completion of Form

- ❖ All sections of the form must be completed. No fields may be left blank.
- ❖ The form must be signed by a representative of the lienholder in the presence of the agent who issues the title.
- ❖ The form cannot be partially completed by the lienholder, then mailed, faxed or e-mailed to the agent.
- ❖ The signer for the lienholder must present documentation from the lienholder authorizing the signer (by name) to sign the form releasing liens on behalf of the lienholder.
- ❖ The signer for the lienholder must present proof of identification to verify identity.
- ❖ If an employee of the online dealer auction, PIADA or PAA is designated as an agent of the lienholder, a Power of Attorney from the lienholder is required. A photocopy of the Power of Attorney must be attached to this application.

Issuance of Title

- ❖ Upon completion of the form, a title is to be printed online immediately and given directly to the representative of the dealer who is named on the title as the vehicle owner.
- ❖ The representative of the dealer/owner must present documentation from the dealership, authorizing the representative (by name) to take possession of the title from the agent.
- ❖ The representative of the dealer/owner must present proof of identification to verify identity.
- ❖ The agent processing the title using this form may not be the same person signing for the lienholder using a Power of Attorney.

Documentation

- ❖ Agents must maintain copies of the following documentation, along with a copy of the completed Form MV-38A, in their on-site agent files:
 1. Copy of the lienholder's authorization letter
 2. Copy of the dealer/owner's authorization letter
 3. Copy of ID presented by lienholder's representative
 4. Copy of ID presented by dealership's representative
 5. Copy of Power of Attorney, if applicable